



Job Title: After School Enrichment Instructor
Job Description

Location: Fresno, CA (FUSD School Site)

Classification: Non-Exempt

Compensation: Part-Time (Hourly)

Start Date: July 27, 2026

Job Overview

The United We Lead Foundation (UWLF) is seeking energetic, dependable, and student-centered **Part-Time After School Enrichment Instructors** to join our Future Ready Explorers team serving Fresno Unified School District middle schools.

Future Ready Explorers is an engaging College & Career Readiness enrichment program designed for students in grades 6–8 during the Fresno Unified Expanded Learning After School Program. Through project-based learning, leadership development, career exploration, financial literacy, and goal-setting activities, instructors will inspire students to explore future opportunities while developing essential life skills.

This is an **in-person position** working directly at Fresno Unified School District campuses during after-school hours. Instructors will collaborate with UWLF staff and Fresno Unified Expanded Learning Coordinators to deliver high-quality enrichment programming aligned with district expectations and student success outcomes.

Primary Responsibilities

- Facilitate engaging 50-minute enrichment lessons for middle school students during the After School Program enrichment rotation.
- Deliver hands-on, project-based learning activities focused on:
 - College awareness and postsecondary pathways
 - Career exploration and career interest inventories
 - Leadership development
 - Teamwork and communication
 - Goal setting and growth mindset
 - Financial literacy
 - High school readiness
- Guide students through career exploration labs, vision board projects, reflection journals, leadership challenges, and future planning activities.
- Foster a positive, safe, inclusive, and culturally responsive learning environment.

- Encourage active student participation while promoting collaboration, problem-solving, and self-confidence.
- Administer student surveys, career interest inventories, attendance records, and other required program documentation.
- Monitor student behavior while following Fresno Unified and UWLF safety protocols.
- Communicate regularly with site administrators, Expanded Learning Coordinators, and UWLF supervisors.
- Participate in required staff meetings, professional development, and instructional coaching sessions.
- Maintain accurate lesson documentation and student participation records.
- Perform other duties as assigned in support of UWLF's mission.

Minimum Qualifications

- High School Diploma or equivalent required.
- Associate's or Bachelor's degree in Education, Liberal Studies, Child Development, Human Services, Psychology, Counseling, or a related field preferred.
- Experience working with youth in educational, after-school, tutoring, mentoring, recreation, or camp settings preferred.
- Strong classroom management and student engagement skills.
- Excellent communication and interpersonal skills.
- Ability to build positive relationships with students from diverse backgrounds.
- Ability to work independently while collaborating effectively with school staff and UWLF leadership.
- Bilingual (English/Spanish) preferred.
- Experience facilitating project-based learning or enrichment programming is a plus.
- Proficiency with Microsoft Office and Google Workspace preferred.

Physical Requirements

This position requires working on school campuses while actively supervising and engaging students. The employee must be able to:

- Stand, walk, bend, stoop, and move throughout classrooms and outdoor activity areas.
- Lift and carry instructional materials weighing up to 25 pounds.
- Operate computers, projectors, and classroom technology.
- Participate in indoor and outdoor student activities throughout the school day.

Mission Alignment

Successful candidates will:

- Demonstrate commitment to UWLF's mission of expanding educational opportunities for underserved students and families.
- Inspire students to explore college, career, and leadership opportunities.
- Build meaningful relationships with students, families, school staff, and community partners.
- Maintain a positive, solution-oriented attitude.
- Value teamwork, collaboration, integrity, flexibility, and continuous improvement.
- Exhibit professionalism and serve as a positive role model for youth.

Licenses & Requirements

- Valid California Driver's License preferred.
- Reliable transportation.
- Successful completion of DOJ/FBI Live Scan background clearance.
- TB clearance prior to employment.
- Ability to meet Fresno Unified School District contractor requirements.
- Must maintain reliable attendance and commit to the full academic year.

Work Schedule

This is a **part-time, in-person position** based at Fresno Unified School District middle school campuses.

Staff Training & Program Preparation

July 27 – August 14, 2026

Training includes:

- UWLF orientation
- Curriculum training
- Fresno Unified Expanded Learning expectations
- Classroom management
- Student safety procedures
- Lesson planning
- Data collection and reporting
- Professional development

Program Implementation

Semester 1: August 17 – December 18, 2026

Semester 2: January 11 – June 10, 2027

Typical work schedule:

- Monday–Friday (school days only)
- Approximately **12–20 hours per week onsite + PD/Training**
- Program hours generally:
 - **1:45 PM–6:00 PM** (regular school days)
 - **12:15 PM–6:00 PM** (early release days)

Occasional staff meetings, family engagement events, or professional development sessions may be scheduled outside normal program hours.

Applicants must be available to work for the **entire 2026–2027 academic year**.

Compensation

\$18.00–\$22.00 per hour, depending on education and related experience.

This position is contingent upon continued program funding, Fresno Unified School District approval, and organizational needs.